



N.Q.T. INDUCTION SEMINAR PROGRAMME 2017/18

DATE	VENUE	SEMINAR
(All 3.45pm start)		<i>Professional Standards for Teachers in italics</i>
AUTUMN TERM		
Tues 5 th Sept	Room 1	NEW STAFF INDUCTION – an opportunity to get to know key staff to support in your day to day role. 8
Tues 12 th Sept	Drama Studio	USE OF VOICE AND BODY LANGUAGE – Amy Amies <i>7a, 7b, 7c, 7d</i>
Tues 19 th Sept	Room 1	& NEW STAFF – SEND/LEARNING SUPPORT – Zoe Smith <i>1b, 2d, 5a, 5c, 5d, 8b, 8c, 9b, 11</i>
Tues 26 th Sept	Redborne Upper School	NQT CORE INDUCTION TRAINING Central Beds Event 8 <i>You will be informed by the Training School as to which session you are booked on to.</i>
By end of Sept	NQTs should be observed by their Mentor/HOD before the end of Sept. (Observation 1)	
End of Sept	Appointments with Training School Team w/c 25 th September for Professional Review Meeting to discuss CEPD Transition Point 2 (to be completed by Mentor beforehand). To be arranged by Training School.	
Tues 10 th Oct	Room 1	ORGANISATION TO MAINTAIN A HEALTHY WORK/LIFE BALANCE – Elaine Brennan <i>Part 2</i>
HALF TERM (23/10/17 to 27/10/17)		
Week commencing 30 th Oct	Lesson Observations and follow up meetings with Training School Team. (Observation 2) To be arranged by Training School	
Tues 31 st Oct	Room 1	ESTABLISHING GOOD BEHAVIOUR FOR LEARNING including using Restorative Justice (1 of 2) – Pastoral Team – Roz Hodges <i>1a, 1c, 2d, 5c, 7a, 7b, 7c, 7d, 9a, 9b, 9c, 9e</i>
Tues 7 th Nov	Room 10	PREPARING FOR PARENTS EVENING – Alaine Anderson and Jane Luck 8

Week commencing 20 th November – NQT Assessment 1 to Mentors		
Tues 21 st Nov	Room 10	<p>LITERACY AND NUMERACY – A supportive session to provide a consistent approach to literacy and numeracy across the school, mathematical concepts and written and verbal communication.</p> <p>3c</p> <p>WRITING 6TH FORM REPORTS – Ensuring your reports are honest, positive, constructive and formative.</p> <p>1b, 2a, 2b, 2c, 2d, 2e, 3c, 6b, 6c, 6d, 8e</p> <p>Alaine Anderson and Jane Luck</p>
Tues 28 th Nov	Room 1	<p>ESTABLISHING GOOD BEHAVIOUR FOR LEARNING (2 of 2) – Roz Hodges</p> <p>1a, 1c, 2d, 5c, 7a, 7b, 7c, 7d, 9a, 9b, 9c, 9e</p>
By 4th December - NQT Assessment 1 completed and handed to Training School		
Tues 5 th Dec	Room 1	<p>HOW TO USE SISRA – Using data and tracking to improve teaching, learning and progress – Rob Watson</p> <p>2a, 2b, 6a, 6c</p> <p>SHOW MY HOMEWORK – Effectively using Show my Homework to set and track homework – Elaine Brennan</p> <p>1c, 2a, 2e, 4b, 4c, 4e</p>
Tues 12 th Dec	Room 1	<p>INDIVIDUAL REVIEW SESSION</p> <p>To be arranged by Training School</p> <p>8d</p>
CHRISTMAS HOLIDAY (20/12/17 to 01/01/18)		
SPRING TERM		
This term	NQTs to observe two or three colleagues in other Departments.	
Week commencing 1 st January	NQTs to book lesson observations and feedback meetings with Mentors – these need to be completed before Half Term.	
	(Observation 3)	
Tues 16 th Jan		CPD STRANDS
Tues 23 rd Jan		CPD STRANDS
HALF TERM (12/02/18 to 16/02/18)		

Week commencing 19 th February	Lesson Observations and follow up meetings with Training School Team. (Observation 4) <i>To be arranged by Training School</i>	
Tues 20 th Feb		CPD STRANDS
Tues 27 th Feb	Room 1	ASSESSMENT FOR LEARNING – Neil Taylor and Joe Warburton <i>2a,2b,6a,6c</i>
Tues 6 th March		CPD STRANDS
Week commencing 12th March – NQT Assessment Form 2 sent to Mentors		
Tues 13 th March	Room 1	INDEPENDENT LEARNING AND VISIBLE PROGRESS – Sandy Wood <i>2</i>
Tues 20 th March	Room 2	INDIVIDUAL REVIEW SESSION To be arranged by Training School <i>8d</i>
By 23 rd March - NQT Assessment 2 completed and handed to Training School		
Tues 27 th March	Room 1	USING SIMS TO SUPPORT YOUR TEACHING – Jeff Day <i>6c, 8d</i>
EASTER HOLIDAY (30/03/18 to 13/04/18)		
SUMMER TERM		
Week commencing 16 th April - NQTs to book lesson observations and feedback meetings with HOD/Mentor – these need to be completed before Half Term. (Observation 5)		
Tues 17 th April	Room 1	DIFFERENTIATION AND QUESTIONING – Scott Jenkins <i>5, 6</i>
Tues 24 th April	Room 1	MARKING & ASSESSMENT – A practical approach to providing consistent high quality formative feedback to students. Please note participants will be asked to share their own practice – Alaine Anderson, Jane Harper, Jane Luck <i>6</i>
Tues 1 st May	Room 1	GOOD TO GREAT – Top tips and ideas to plan for excellence in the classroom <i>1 to 7,8d</i> LESSON STUDY (1 of 2) Working with colleagues to reflect on how to improve the lesson experience for all. Aimed at both new and experienced teachers. Alaine Anderson and Jane Luck

		<i>4d, 8a, 8b, 8d plus relevant standards dependant on your individual focus area</i>
Tues 8 th May	Room 1	ENGLISH AS AN ADDITIONAL LANGUAGE (EAL) – A review of best practice, strategies to support EAL students in a busy classroom environment –Alaine Anderson <i>5d,8</i>
Tues 15 th May	Room 1	PREPARING FOR ROLL-OVER – Alaine Anderson, Jane Luck, Jane Harper
HALF TERM (28/05/18 to 01/06/18)		
Week commencing 11 th June	Final Lesson Observations and follow up meetings with Training School Team. (Observation 6) To be arranged by Training School	
Tues 12 th June	Room 1	TRANSITION POINT 3 – FROM NQT TO RQT. (Development opportunities and discussion) & completion of CEDP 3 – Training School Team <i>8d</i>
Week commencing 2 nd July – NQT Assessment Form 3 sent to Mentors		
Tues 3 rd July	Room 2	INDIVIDUAL REVIEW SESSIONS – to discuss CEDP Transition Point 3 To be arranged by Training School
By 9 th July - NQT Assessment 3 completed and handed to Training School		
Tues 17 th July	Room 1	LESSON STUDY (2of 2) - Alaine Anderson