

Work Experience

Things to consider:

- Your placement states toetectors must be worn, order a pair from school – hire charge is £2 for two weeks, if you don't return them Develop will charge £30. You can supply your own if you wish, but if you turn up without toetectors the employer will send you home.
- Travel times – research the route to your chosen place of work before submitting choices/blue forms. Check out what the transport will cost by train/bus, bear in mind the change of cost when you need to travel at peak times.
- Routes to work, if you travel by bus and your placement is remote, ensure you research it beforehand so that you are not putting yourself at risk – for example walking along a main road, which has no pavement, from the bus stop to the placement. We need to consider your safety at placement but also on route to and from the placement.
- If you are going to be late into work, phone the employer to let them know, and give them an estimated time of arrival.
- If you are too unwell to go to work, telephone the employer to inform them and contact the school too. Your attendance at work placement is monitored and forms part of the feedback report the employer completes.
- If something goes wrong, you need to contact the employer – details will be on your confirmation paperwork – you should ensure you have a copy of this with you each day. Telephone the school to inform them if there is a problem, we can often help to rectify situations on your behalf. Ensure you have school contact number with you.
- Evidencing your work – you are strongly encouraged to take photographs of work you undertake, you will need to let the employer know you wish to do this, many companies will offer to take photos of you undertaking work. You can bring these into school, they may even be used in a presentation to showcase the two weeks experience if you are happy for this to happen.
- Consider requesting a written reference from your employer if you feel your placement has gone well. This can be used for future occasions when you may be applying for weekend/evening work.
- Food – a very important factor, check with the employer if there are facilities available onsite/nearby if you wish to purchase food. Our advice is always to take a packed lunch on day one, until you know what is available at the placement. Students who normally receive free school meals should contact mr Jenkins