

Stratton Education Trust

Dear Governor

You are invited to attend a meeting of the **Stratton Local Governing Board** on **Monday, 17th October 6.30pm**. The meeting will take place in the library at **Stratton Upper School**.

Please let me know, at your earliest opportunity, if you are unable to attend, including a brief reason for your absence.

Yours sincerely

Miranda Dixon
Clerk to the Governors

Stratton Local Governing Body Agenda

1. Apologies
2. Declarations of Interest
3. Introduction from the SET Chairman
4. Election of Chairman and Vice Chairman
5. Membership of Audit and Risk Committee
6. Matters brought forward –
 - Set up system of review for all policies - JH
 - Addition of header and page numbers to all school policies – RW/JH
7. Analysis of 2016 results - RW
8. The Path to Outstanding – RW
 - Staff Manual
 - Departmental Lesson Planning
 - Behaviour and Attendance – RH
 - Safeguarding – RH/HR
9. AOB
10. Date of Next Meeting –
 - Audit & Risk Committee – 14th November 2016, 6.30pm
 - Full Board - Monday, 21st November 2016, 6.30pm